


PONDICHERRY INSTITUTE OF MEDICAL SCIENCES
(A Unit of Madras Medical Mission)

Motto : "TO REACH THE UNREACHED"

Rules and Regulations of the Postgraduate Program for MD/MS

1. All candidates joining the Post Graduate training Program shall work as 'Full Time Residents' during the period of training.
2. The period of training shall be three completed years including the period of examination. In case of students possessing a recognized two year postgraduate diploma course in the same subject, the period of training, including the period of examination shall be two years.
3. The postgraduates should have a minimum of 80% attendance in each academic year. Failure of which can lead to extension of the course period and will be able to appear for the University examination after additional six months/one year.
4. The postgraduate should maintain Record (Log) book of the work carried out by them including participation in the academic activities.
5. The postgraduates students shall be required to participate in the teaching and training program of undergraduate students and interns
6. Every postgraduate shall carry out dissertation work on an assigned research project under the guidance of a recognized Post Graduate teacher.


Dr. RENU G' BOY VARGHESE
Director - Principal
Pondicherry Institute of Medical Sciences
Ganapathichettikulam, Kalapet,
Pondicherry - 605 014.

7. **RAGGING IS STRICTLY PROHIBITED.** Whoever commits, participates in, abets or propagate ragging within or outside the institution shall be suspended from the institute with immediate effect and the Director Principal shall report the matter to the civil/police authorities. It is mandatory every year for the postgraduates to fill the anti ragging undertaking (affidavit) online at <http://amanmovement.org/form>.
8. Possession or use of alcohol, addictive drugs, narcotics and tobacco products is strictly prohibited within the hostel. Students found in possession of or using any of these, or found to be under the influence of these substances will be asked to vacate the hostel immediately and suitable disciplinary action will be initiated against the individual. The security guards in the hostel have the authority to check the incoming baggage of students for the purpose of detecting contraband items being taken into the hostel.
9. Each student shall be responsible for her/his belongings Reporting of theft if any, must be made immediately in writing to the warden.
10. Each student shall be responsible for keeping her/ his room clean and tidy.
11. Furniture and fittings provided in the rooms/ common rooms/ mess / bathrooms etc., should not be damaged or removed. Loss or damage will have to be financially compensated by the persons responsible for it.
12. Students are required to switch off room lights and fans, bathroom lights, AC, exhaust fans and geysers when not in use, especially during the daytime.
13. An atmosphere conducive to study should be maintained. Loud music and watching television/videos with loud volume is not permitted.

14. Students are expected to dress up neatly and decently. The following dress code is to be followed by the Post graduates.
- a. Men - Trousers with shirts with formal shoes.
 - Jeans and t- shirts not permitted
 - Sandals , sneakers and chappals are not allowed
 - b. Women -Saree/salwar/chudidhar/formal pants (not jeans) with long tops
 - Tights / leggings with short tops not permitted
 - Flip flops and other casuals footwear are not permitted
15. PG students should have the identity card while at work/duty

ELIGIBILITY FOR APPEARING FOR UNIVERSITY EXAMINATION

(Ref: clause 13.8 (c) in terms of Gazette Notification dated 9.12.2009)

A postgraduate student in broad specialties/super specialties would be required to present

- One poster presentation
- To read one paper at a national/state conference
- Present one research paper which should be published/accepted for publication/sent for publication during the period of his postgraduate studies

LEAVE RULES FOR POSTGRADUATES

The post graduates are eligible for a maximum of 30 days leave per year, fifteen days of which can be carried forward every year to the following year. This can be taken as study leave in the 3rd year, prior to final examination. No other study leave will be permitted.

1. CONFERENCE LEAVE

In addition, PG students are eligible for Conference leave of 10 days per year with prior sanction by Director Principal, to attend and present research papers in the national or state meetings.

2. MATERNITY LEAVE

Maternity leave of six months can be availed. This leave can be combined with the available leave for that year and accumulated leave of previous years. The date of delivery has to be certified by the Department of Obstetrics & Gynecology of PIMS.

3. LEAVE ON LOSS OF PAY

Post graduates are not eligible for any leave on loss of pay. It can be taken only in exceptional circumstances with prior permission of Dean PG & Director Principal and the course will be extended accordingly.


Biometric attendance is mandatory for all post graduates. **If any PG has not registered their biometry twice (In and Out) and signed in the attendance register, it will be considered as leave and accordingly deducted from their eligible leave.**

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ACADEMIC CALENDAR FOR THE 3 YEARS (2019-2022)**→ 1st year (2019 - 2020)**


PG Orientation program	20 th May to 22 nd May 2019
Research methodology workshop I	26 th June to 28 th June 2019
Research Methodology workshop II - Study design and sample size calculation	10 th July 2019 to 12 th July 2019
Last date for submission of PG dissertation protocol for Research committee review	14 th August 2019
Dissertation protocol presentation in Institute Research committee	21 st August 2019 to 23 rd August 2019
Last date for submission of PG dissertation protocol for IEC for review	16 th September 2019
Submission of dissertation protocol to the University	15 th November 2019
Medical technologies workshop	3 rd December 2019

→ 2nd Year (2020-2021)

Formative Assessment Theory (Paper I)	May 2020
Feedback of formative assessment session with Director Principal & Dean PG	June 2020
Presentation on progress of the dissertation work carried out in Research Committee	November 2020
Dissertation writing workshop	February 2021

→ 3rd year (2021-2022)

Formative Assessment – Theory & Practical's/clinical exam	June 2021
Presentation of the study outcome (Dissertation) in Research committee	August 2021
Feedback of formative assessment session with Director Principal & Dean PG	August 2021
Submission of dissertation to University	October 2021
Manuscript writing workshop	November 2021
Final Year Theory Model exams	January 2022
Final Year Practical/ clinical Model exams	February 2022
Feedback of performance in Model exams session with Director Principal & Dean PG	February 2022
University examination	April / May 2022


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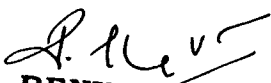
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7. Postgraduates admitted to the following courses will have to undertake a service obligation to work in an area of need for a minimum period of one year after completing the post graduate training.

MD General Medicine	MD Paediatrics	MD Dermatology
MD Psychiatry	MS Obstetrics & Gynecology	
MS ENT	MD Anesthesiology	MS Ophthalmology
MS Orthopedics	MS General Surgery	MD Radiology
MD Pulmonary Medicine		

Students who do not fulfill the service obligation will not be eligible for admission to higher postgraduate studies or for appointment as staff of PIMS. They will not be given any certificates other than those statutorily mandated by the University and respective professional bodies

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ACADEMIC CALENDAR FOR THE 3 YEARS (2018-2021)

→ 1st year (2018-19)

- PG Orientation program –1st week of June 2018
- Research methodology workshop I - third week of June
- Research Methodology workshop II- Study design & sample size calculation –last week of June
- Dissertation protocol presentation in Institute Research committee – last week of August
- Dissertation protocol presentation in Institute Ethics committee – last week of September
- Submission of dissertation protocol to the University – last week of October
- Medical technologies workshop - Mid December
- Formative Assessment – Theory (Paper I) – Mid May 2019
- Presentation on Progress of the dissertation work carried out in Research Committee – May 2019

→ 2nd Year (2019-2020)

- Feedback of formative assessment session with Director Principal & Dean PG - June 2019
- Presentation on progress of the dissertation work carried out in Research Committee - November 2019
- Dissertation writing workshop – Feb 2020

→ 3rd year (2020-2021)

- Formative Assessment – Theory & Practical's/clinical exam – end of June 2020
- Presentation of the study outcome (Dissertation) in Research committee – August 2020

- Feedback of formative assessment session with Director Principal & Dean PG - July 2020
- Submission of dissertation to University –October 2020
- Manuscript writing workshop – November 2020
- Theory Model exams – End of January 2021
- Practical/ clinical Model exams – February 2021
- Feedback of performance in Model exams – mid February 2021
- University examination – May & June 2021